

Bylaws and Constitution Of

Jibson Immanuel Baptist Church

The small church with a BIG heart.

***Revised October 25, 2020**



CONSTITUTION OF JIBSON IMMANUEL BAPTIST CHURCH

PREAMBLE

The Bible teaches us to let all things be done decently and in order to the glory of God. To this end we the members of the Jibson Immanuel Baptist Church solemnly and sincerely set forth the following constitution by which we willingly agree to be governed..

Bible references: I Corinthians 14:40, Matthew 5:16

ARTICLE I: NAME

The name of this church shall be Jibson Immanuel Baptist Church, Inc.

ARTICLE II: PURPOSE

The purpose of this church shall be to promote the evangelizing of the unsaved at home and abroad and to seek the spiritual improvement and maturity of its members through the gospel of Jesus Christ as set forth in the scriptures.

ARTICLE III: AUTONOMY

The Jibson Immanuel Baptist Church shall be and remain independent and autonomous. However, it may participate in membership and activity with organizations of like doctrine for the promotion of like doctrine for the promotion of the gospel of Jesus Christ as long as it does not infringe upon the independence or autonomy of this church.

ARTICLE IV: DOCTRINE

The doctrine of the Jibson Immanuel Baptist Church shall be that we believe the Holy Scriptures of the Old and New Testaments as originally written to be the verbally inspired Word of God, inerrant and the final authority for faith, life, infallible and God breathed. (2 Tim 3:16, 2 Peter 1:20, 21; Matt. 5:18; John 16:12,13) (See attachment#1 attached on page 12 of this constitution for the complete JIBC Doctrinal Statement).

ARTICLE V: COVENANT

Having been led, as we believe, by the Spirit of God to receive the Lord Jesus Christ as our Saviour: and, on the profession of our faith, having been baptized in the name of the Father, and of the Son, and of the Holy Spirit, we do now, in the presence of God, most solemnly and joyfully enter into a covenant with one another, as one body in Christ.

We engage, therefore, by the aid of the Holy Spirit, to walk together in Christian love: to strive for the advancement of this church, in knowledge, Holiness, and comfort: to promote its prosperity and its spirituality: to sustain its worship, ordinance, discipline, & doctrines: to give it a sacred preeminence over all institutions of human origin: and to contribute cheerfully and regularly to the support of the ministry, the expenses of the church, the relief of the poor: and the spread of the gospel throughout all nations.

ARTICLE V: COVENANT (Continued)

We also engage to maintain family and personal devotions to religiously educate our children: to seek the salvation of our kindred and acquaintances: to walk circumspectly in the world: to be just in our dealings, faithful in our engagements, and exemplary in our deportment; to avoid all tattling, back-biting, and excessive anger; to abstain from the sale and use of intoxicating drinks, and to be zealous in our efforts to advance the kingdom of our Saviour.

We further engage to watch over one another in brotherly love; to remember each other in sickness and distress; to cultivate Christian sympathy in feeling and courtesy in speech, to be slow to take offense; but always ready for reconciliation, and mindful of the rules of the Saviour, to secure it with out delay.

ARTICLE VI: MEMBERS QUALIFICATIONS AND RESPONSIBILITIES

Section 1 Christian Experience (Testimony)

Any person who confesses faith in the Lord Jesus Christ gives satisfactory evidence of a change of and adoption of the views of the faith and practices held by this church, its doctrines, its covenant, and is baptized by immersion may be received into its membership.

Section 2 Letter

Letters of transfer from other Baptist churches shall serve as indication of previous baptism. All other requirements of Article VI shall be fulfilled.

Section 3 Recommendation

All candidates shall present themselves before the Deacon Board who will thoroughly examine them as to their own Christian Testimony and to receive membership instruction including baptism by immersion and the understanding of the principles and policies of this church. The board shall then either reject or approve the candidate. The candidate shall then, if approved, appear before the congregation where the board will recommend him / her to the church for membership. Applicants for membership must receive a majority vote of current JIBC members present.

Section 4 Right Hand of Fellowship

Membership privileges shall begin at the time that the right hand of fellowship is given by the pastor and Board of Deacons.

ARTICLE VII MEMBERSHIP

Section 1 Regular Members

Regular members shall be those who have been received into this church according to the conditions set forth under Article VI.

Section 4Non-Service Attendance

The names of all members who fail to express interest either through attendance or letter of testimony, for a period of one year, with written notification, will be automatically dropped from the church rolls. Not applicable to members physically prevented from active membership.

ARTICLE VIII: DISCIPLINE OF ALL CHURCH MEMBERS

Section 5 Restrictions of all Members, Deacons and Pastors

- A. Slanderous Gossip Forbidden
The slandering of the character of any member of the church, or hurtful destructive criticism of the methods and practices of the church, the Pastor(s), or other officers of the church, shall be considered as grounds for discipline.
- B. Circulating of Petitions
The circulation of any petitions among members with the exception of a petition for recall of the Pastor(s), without having secured the permission of the Deacon Board, shall not be allowed, and the person(s) so doing shall be subject to discipline.
- C. Unauthorized Meetings
The calling of any meetings with a purpose to hinder or interrupt the work of an officer, board, or committee is prohibited. Any person(s) calling such a meeting shall be subject to discipline.
- D. Conduct
Any member who is unchristian in conduct or who injures the effectiveness of the church under this constitution shall be subject to discipline determined by Pastor & Deacon Board.

ARTICLE IX: FINANCIAL SUPPORT

The church accepts the Bible method of finance as final authority, as in all matters of faith and practice. Therefore the Biblical principle of tithing shall be encouraged. This church shall be supported in all its endeavors by the tithes and freewill offerings of members and the people attending.

ARTICLE X: OFFICERS QUALIFICATIONS AND RESPONSIBILITIES

Section 1 Officers

The officers of this church shall consist of a Pastor(s), Elder(s) and Deacons. Treasurers, clerks, and Trustees are not officers, but appointed positions, and will be appointed by the Deacon Board.

A. Pastor(s)

The pastor shall meet all of the biblical requirements for this high and holy office.
(Ref: Acts 20:28, I Tim 3: 1-7, II Tim 2:24)

It shall be the duty of the pastor to preach regularly the Gospel of Jesus Christ in the church, and to administer the ordinances of the Gospel, and to perform the various duties incumbent upon his office. Prior to his absence, the pastor shall confer with the Board of Deacons as to the pulpit substitute. The pastor shall serve as a moderator at all church business meetings except those called for the purpose of dismissing the pastor.

ARTICLE X: OFFICERS QUALIFICATIONS AND RESPONSIBILITIES (continued)

Pastor(s) Continued

While there are no set hours our Pastor(s) will be expected to put 40 hours a week in service to this church. This is a full time ministry position, not part time. No second work jobs will be allowed.

We expect the minimum of 20 office hours per week at the church for official duties, such as studying and preparing for church services for the week. Pastor can set the hours that work for him so people will know when he will be available to shepherd them.

The other 20 hours per week for performing: Sunday Morning Worship Service, Wednesday morning Mens Bible study and the Wednesday Evening Prayer and bible study. Visiting (shut ins, hospital visit, etc), and any travel to conduct the churches business. (Getting supplies, canvassing, etc).

Pastor can if he wishes to, can get volunteers to cover some of those hours if in the event some emergency arises that he has to be out for a short time.

B. Elders

In as much as elders along with the pastor, are spiritual supervisors of the church they need to meet the following;

- (1). Elders shall meet all of the biblical requirements for this high and holy office the same as Pastors and aid the Pastor in supervising the spiritual life of the church.(Acts 20:28; 1Timothy 3:1-7; and 2Timothy 2:24)
- (2). Serve with pastor on the discipline committee.
- (3). Cover all duties and responsibility that a pastors has when the office is vacant, (examples; Preach, Appoint and direct the work of the ushers, all music, choir, speakers and all other church activities, like Bible Studies, Prayer meetings, Jr Church, Teens and Kids clubs, etc).

Candidates can be recommended by either the Pastor, Elder, or the Deacon Board. When a candidate is found to be a man of Godly integrity, committed to all Biblical qualifications of an Elder and is faithful in personal and spiritual disciplines, apt to teach, preach and lead, (by the Pastor and Deacon board), he will then be presented to the congregation for a private ballot vote at any properly called congregational business meeting.

All candidates must receive a majority vote of all the members present at a quarterly or special business meeting and will be elected for a three (3) year term.

Elders may serve two three year terms before they must take one year off before serving another three year term.

If any disciplinary actions arise the same protocols will apply as apply to Pastors and Deacons.

ARTICLE X: OFFICERS QUALIFICATIONS AND RESPONSIBILITIES (continued)

Deacon Duties

- (1) Assist the pastor with the ordinances of the Lord's Supper and baptism
- (2) Conduct the membership classes;
- (3) Serve with the pastor on the Discipline Committee
- (4) Appoint and direct the work of the ushers, pianist, music director, serve on the pulpit committee.

Since Deacons are the temporal administrators of the church, they must be capable spiritual leaders and have attained the age of 21 years. (1 Timothy 3:1-12,(specifically Verses:8-12)

The Deacons shall serve the church by administering the financial business of the church and its maintenance as follows: Deacons shall present an annual budget for adoption which shall include four main Headings:

- (1) Current Income & Expenses of the church
- (2) Pastor Support and Expenses incumbent upon that office.
- (3) Building Fund
- (4) Missionary Fund

The deacons shall disburse all church funds according to the approved church budget (except Deacons who shall be permitted to spend up to \$1,000 and Pastors \$300.00), serve as the property committee who shall appoint and direct the work of the church caretaker, represent the church legally when-ever necessary, and be responsible for the insurance, cleanliness, safety and comfort of all the church properties. The Board of Deacons shall present a contract approved by the church to the new pastor, including moving expenses, vacation and other agreed upon expenses incumbent upon the office of the pastor.

** An annual report, plus regular quarterly reports, shall be made. All disbursements shall be authorized by the Deacon Board. **

Deacon Terms

Any man wishing to become a Deacon, upon nomination by the congregation, pastor or Deacon Board, a man may be considered to become a deacon. He must meet all the qualifications listed under Deacons, article X and 1Tim 1-12. After a positive review the pastor and deacon board will then recommend him to the congregation. He may be elected by the church members at the annual congregation meeting. His term will be for 3 years with full voting privileges.

If the church lacks a sufficient number of qualified men to fill the necessary offices, the offices shall be declared vacant.

C. Treasurers: (Are not an officer of the church)

The treasurer shall be a current member in good standing and shall be appointed by the Deacon Board, and may be a man or women

Treasurer shall have custody of all church monies. An accurate account shall be kept of all funds received and disbursed at all times subject to audit or as directed by the Board of Deacons. All church monies shall be counted by the treasurer with the assistance of a deacon, or someone appointed by the Deacon Board to fill this position.

D. Clerks: (Are not an officer of the church)

The clerk shall be a current member in good standing and shall be appointed by the Deacon Board and may be a man or women. The clerk shall keep a correct and permanent record of all the congregational business meetings of the church, sign all letters of dismissal, maintain a register of members, in which shall be noted such changes as may occur. The clerk shall enter upon the records of the church current events in the life of the church that are likely to be of historical value, making the church records a true and complete history of the church. All letters and communications, (telegrams, posters, announcements, etc), to the church shall first be presented to the church clerk, or person designated by the Deacon Board, who shall then present them to the board concerned. The clerk shall maintain a record of all church members of voting age. This position can be filled by a pastor or deacon as well, if needed.

E. Trustees (Are not an officer of the church)

Trustees shall also be members in good standing and may be a man or women. Any Member in good standing may submit their own name or another person's name that might be a good trustee to the Deacon Board for approval. Once approved they will be appointed by the Deacon Board to serve one year at a time, at which time they can volunteer to serve another year if approved by Deacon Board.

ARTICLE XI: COMMITTEES

Section 1 Nominating Committee

The purpose of the nominating committee is to consider, investigate, and nominate members to be elected to the offices of this church, except for the office of pastor. The Nominating Committee shall consist of at least two church members, nominated from and elected by the congregation at large (not Deacons), and two deacons, at the annual election. The committee shall attempt to provide two or more nominees for each committee and office, provided qualified candidates are available. The Nominating Committee shall thoroughly investigate the character and qualifications of each nominee before presenting them to the church.

Initial posting of a proposed slate of officers shall be fourteen (14) days prior to the annual election meeting. In place of floor nominations the Nominating Committee will entertain names for any elective office up until fourteen (14) days prior to the annual election meeting. No nominee shall have his or her name posted until they have been consulted and accepts the nomination to the ballot. The list of nominees shall be published for two consecutive Sundays prior to the annual election meeting. This committee shall be a standing committee during the entire year and shall so act to fill any vacancies that occur until the next annual election.

ARTICLE XI: COMMITTEES (continued)

Section 2 Pulpit Committee

The Pulpit Committee shall investigate and provide pastoral candidates and pulpit substitutes during the time the church may be without a pastor. The pulpit committee shall consist of the members of the Deacon Board . The Pulpit Committee shall thoroughly investigate and prayerfully consider all candidates and make a report to the congregation at least once a month. As the Holy Spirit leads, the Pulpit Committee shall call and interview as many candidates as they feel lead to guest speak in the Pulpit and then they shall present the name of one candidate at a time for acceptance as a pastor of the church at a special meeting called for that purpose. Before the candidate is presented to be voted on, the Pulpit Committee must secure his permission and present to the church at the time of voting, a signed statement by the proposed candidate signifying his unreserved acceptance of the church's covenant and doctrinal statement. A 3/4 majority of the eligible voting members present a quorum) shall be required to call a pastor.

The call shall be extended by the church through the church Deacon Board and should the candidate fail to receive the 3/4 majority, or refuse the call, the Pulpit Committee shall seek out another acceptable candidate.

Section 3 Missionary Committee

The Missionary Committee shall investigate , select, and supervise the missionary endeavors of the church. The Missionary Committee shall consist of the Deacon Board and 2 or more members in good standing of the church. Deacon Board can also assume this role if needed.

Section 4 Terms of Office and Qualifications

The terms of service for all committees except the Pulpit Committee shall be for one year. All committee members shall be regular members in full fellowship of the church. Members of the Nominating Committee shall have attained the age of Twenty One (21) years of age. A member of any committee of the church being absent from three consecutive meetings without excuse acceptable to the committee concerned, may be removed from office by that committee.

ARTICLE XII: THE MEETINGS OF THE CHURCH

Section 1 Regular Meetings

Regular Sunday Services: A regular Sunday Morning Worship Service, and Junior Church, ages 5-12 shall maintained. Our Teens Club ages 13-18 or upon graduation from High School on Sunday evening. There shall be a Wednesday women and mens bible study and evening prayer and Bible Study, along with Kids Club, ages 5-12 years of age. The ordinance of communion shall be observed at lease once a month at a time designated by the Deacon Board.

Section 2 Special Meetings

Special Meetings may be called jointly by the pastor(s), or Deacon Board provided that notice of such meetings shall be posted for two Sundays prior to the meeting and announced at all regular services during this period.

Section 3 Business Meetings

There shall be four (4) quarterly Business meeting each year, these being be in the months of January, April, July and October. The annual meeting of the church for installation of officers, presentation of budgets and reports shall occur in conjunction with the January meeting. All names of nominees (for offices), must be presented to the Deacon Board no later than November 30th of the current year. The meeting for the election of officers shall be held in December at a specially called meeting. A quorum at any church business meeting shall require 25% of the eligible active-voting members. An active eligible voting member shall be one who is in full fellowship with the church and have attained the age of 18 years. Anyone who has not attended at least 4 out of 12 services of the church (Sundays, mid-week, etc) for the last 30 days prior to any business meeting shall be considered inactive and ineligible to vote at church meetings.(except for illness or excused absents by the Deacon Board). A majority vote of the voting members present shall decide all matters, except the calling of a pastor, or his dismissal, or amending this constitution, the purchase or sale of all church property; in which case requires a 3/4 majority vote of all active members.

ARTICLE XIII: GENDER, SEXUALITY, WEDDING AND FUNERALS

Section 1..... Gender and Sexuality

Jibson Immanuel Baptist Church believes that God wonderfully and immutably creates each person as a genetically born male or a genetically born female. These two distinct genders together reflect the image of God. We believe that any other form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, rape, pedophilia, and the use of pornography) is sinful and offensive to God. We believe that God offers redemption and restoration to all who will confess and repent of their sin, seeking God's mercy and forgiveness through Jesus Christ. We believe every person must be afforded compassion, love, kindness, respect and dignity. (Gen. 1:26-27; Matt.5:16; 15:18-20; Mark 12:28-31; Luke 6:31; Rom. 6:23; 10:9-10; 1Cor. 6:9-11; Phil. 2:14-16 and 1Thess. 5:22).

ARTICLE XIII: GENDER, SEXUALITY, WEDDING AND FUNERALS (continued)

Section 2..... Marriage and the Family

Jibson Immanuel Baptist Church believes that God has ordained the family as the foundational institution of human society. It is composed of persons related to one another by marriage, blood or adoption. Marriage is the uniting of one genetically born man and one genetically born women in a covenant commitment. It is God's distinctive gift to reveal the union between Christ and His Church and to provide for the genetically born man and genetically born women in marriage as the framework for intimate companionship. The only channel of sexual expression according to biblical teaching, and the means for procreation of the human race. Children from the moment of conception, are a blessing and heritage from the Lord. Parents are to demonstrate to their children God's pattern for marriage. (Gen. 1:26-28; 2:15-25; Ex. 20:12; Deut. 6:4-9; Pro. 5 15-20; 6:20-22; 13:24; 22:6, 15; Mal. 2:14-16; Matt.5-31-32; 18:2-5; 19:3-9; Mark 10:6-12; Rom. 1:18-32; 1Cor.7:1-16; Eph. 5:21-33; 6:1-4; 1Tim. 5:14; Heb.13:4; and 1Peter 3:1-7)

Section 3 Weddings and Funerals

All JIBC Facilities are only available to our Church members, relatives of our members, or regular church attendees. (*Regular attendees means at least 4 regular services per month, Sunday Services, Wednesday Bible Study or prayer meetings, etc.)

Weddings:

Jibson Immanuel Baptist Church **MAY** perform “**at it's discretion**”, (Pursuant to Article V and XIII of this constitution are adhered to which means; a marriage is between a genetically born male and a genetically born female that are members or attend this church on a regular basis. (*Regular attendants means at least 4 regular services per months

(No Smoking, Drugs or Alcohol of any type, are allowed in the church or on the church grounds at anytime, for any events).

Funerals

Same principles and rules apply for Funerals or any other uses. (Examples: Reunions, Baby Showers, any Meals, Birthday Parties, etc). No charge for members, but a small fee will apply for nonmembers of family members of JIBC. All users are expected to thoroughly clean up all areas of use, or a clean up charge will be deducted from the required deposit before use of any and all JIBC facilities.

ARTICLE XIV: RECALL AND TERMINATION OF PASTOR(S)

Realizing that at times it might be advisable for a pastor to be recalled from his church position, and when it is the simple majority vote of the Deacon Board, to recall the pastor. The board shall recommend the recall to the church and call a special meeting for the purpose of a church vote on the pastor's recall. A petition for recall of the pastor and special business meeting for that purpose shall also be considered from the congregation at large, but only when originated by an eligible voting member(s). This petition shall contain a simple majority of signatures of eligible voting members to be considered valid. A 3/4 majority vote of the eligible voting members present at the specially called meeting is required to recall the pastor. In all specially called meetings for the purpose of recalling the pastor, the Deacon Board shall present this recommendation at any regular church meeting.

If the pastor is voted out of office or resigns he shall be dismissed immediately from the pulpit and all pastoral and administrative duties...

In case either the pastor or the church shall desire to sever the pastoral relationship, not less than 3 months notice shall be given by either party so desiring it. However, this period of time may be shortened by mutual agreement.

If the pastor is found guilty of heresy or immorality he shall be dismissed immediately and shall not preach or pastor the church in any way.

ARTICLE XV: COMPENSATED ASSISTANTS

Section 1 Spiritual Assistants

The same procedure used in calling or recalling a pastor shall be employed in calling or recalling all assistants to the pastor who are involved with the spiritual work of the church. These individuals shall be responsible to and under the Deacon Board

Section 2 Material Assistants

Those compensated assistants who are involved with the material work of the church shall be under the direction of the Deacon Board who shall have the authority to call or recall them as is necessary.

ARTICLE XVI: AMENDMENT(S) TO THIS CONSTITUTION

This constitution may be amended at any quarterly business meeting of the church by a 3/4 majority vote of the total eligible voting members (present) of the church, provided that any such changes or amendment, has been submitted in writing, have been reviewed and have been approved by the Deacon Board and Pastor (s) (4) weeks before any quarter or annual business meeting.

The Deacon Board and pastor(s) after reviewing this constitution and(or)any proposed changes or amendments, will provide copies to all members (2) two weeks prior to any quarter or annual business meeting for review and consideration by all members before a vote is taken to accept or reject the proposed changes or amendments.

JIBSON IMMANUEL BAPTIST CHURCH
STATEMENT of FAITH

EXPLANATION OF JIBC DOCTRINAL STATEMENT ARTICLE IV ON PAGE 2

The Bible:

We believe that the Bible in its original text is the verbally inspired, inerrant, preserved Word of God; that it is truth without any mixture of error. By inspiration we mean the books of the Bible were written by holy men of old, as they were moved by the Spirit. We believe the original King James Version to be the FINAL AUTHORITY for English speaking people of today. See 2nd Timothy 3:16-17; and 2nd Peter 1:19-21). (Other versions may be used for reference if pre-approved by Pastor, Elders and Deacon Board)

God:

We believe there is one and only one true and living God, infinite, intelligent, all powerful, all knowing and is everywhere at the same time. He is creator and supreme ruler of the universe, existing in three persons, the Father, The Son and The Holy Ghost. (See Deuteronomy 6: 4, 2 Corinthians 13: 14, 1 John 5:7)

Holy Spirit:

We believe that the Holy Spirit is a divine person, equal with God and the Father and Son. He guides believers into all truth, and convicts sinners of their sins, righteousness, and judgement. (Genesis 1: 1-3, John 16: 7-13, Romans 8:9.14, 16, 26, 27).

Christ:

We believe the Lord Jesus Christ to be the eternal Son of God who is our mediator at the Father's right hand. He was virgin born, lived a sinless life, died on the cross and bore our sins, accomplishing our redemption, was buried and rose again the third day according to the Scriptures. He ascended bodily after His resurrection. We believe in His personal, premillennial return. (See John 1: 1-2, Romans 3: 24-25, Ephesians 1: 7, Acts :9-11, 1 Thessalonians 4: 13-18).

Fall of Man:

We believe man was created in the image and likeness of God, but by choice he fell into sin and death. Therefore every person inherits a sinful nature and needs salvation. (See genesis 1: 26-27, Romans 3: 22-23, Romans 5:12, Romans 6: 23)

To be a Pastor, Elder, Deacon, Treasurer, Clerk, Trustee, member or any officer of JIBC please read this Constitution in it's entirety and sign below signifying that you have read and agree with all statements herein .

Signed by: _____

Date: _____.

RULES THAT MUST BE FOLLOWED TO USE THE BUILDING AND GROUNDS

The following is a list of rules that must be followed to use the buildings and grounds of Jibson Immanuel Baptist Church located at 7960 Evanston Avenue in Muskegon, Michigan 49442...

- (1). Must be an Active Member of JIBC.
- (2). Only use the areas of the church that you have been given permission to use.
- (3). **NO ALCOHOLIC** beverages may be on the property at any time.
- (4). **NO SMOKING** on the property at any time.
- (5). No tables, chairs or any other property may leave the building(s) for any reason.
- (6). Heat and air are preset and cannot be changed.
- (7). No parking on the grass. Must use parking lot.
- (8). No use of the volleyball court and equipment without special permission.
- (9). The sanctuary is off limits, **NO ONE** is allowed in that area
- (10). All classrooms and both nurseries are off limits, **NO** admittances.
- (11). Kitchen utensils and paper supplies may not be used.
- (12). There must be **NO** cooking in the kitchen.
(Crock Pots and roasters are allowed)
- (13). No opening of any windows, the church is air conditioned.
- (14). Brown padded chairs must not be used.
- (15). All your garbage must be taken with you when you leave.
- (16). Do not use the churches garbage bags or cans
- (17). Users are financially responsible for all damages and misuses
- (18). Church must be cleaned after use and chairs and tables wiped down.
- (19). Sweep and mop all floors as needed, broom and mops are in the mop room.
- (20). call contact number given 1/2 hour before leaving
- (21). Give a phone contact number for any emergencies.
- (22). If using on a Saturday please understand that the property inside and out must be cleaned very good because our Sunday services are the next day.

Agreement for use of all Jibson Immanuel Baptist Church Facilities

NAME: _____

ADDRESS: _____

CITY: _____

PHONE: _____

ALTERNATE PHONE: _____

DATE(S) OF USE: _____

TIME(S) OF USE: _____

AREA(S) OF USE: _____

TYPE OF USE: _____

\$100.00 Deposit to cover cost of clean up.

If all facilities used are thoroughly cleaned up, the \$100.00 will be returned.

I agree to the terms and conditions of Jibson Immanuel Baptist Church and I understand the rules and duties of using such property. I understand that I am expected to thoroughly clean up all areas of use when done or forfeit my deposit to help cover the cost of cleaning up.

I also agree if any and all Damages occur during my use of these facilities I am held liable for the cost of professional repairs to Jibson Immanuel Baptist Church.

User Name

Date: _____

(Signature of person(s) responsible for use of our facilities)

Date: _____

(Agent of property)